

## NOTICE TO BIDDERS

The Board of Education of the Berlin Central School District invites the submission of sealed bids for the following BID CATEGORY:

### SNOW REMOVAL

Sealed bids will be received for the removal of snow from driveways and parking areas at:

**Berlin Middle/High School in Cherry Plain**

**Berlin Bus Maintenance Facility in Berlin**

Bid process will be as follows:

**DUE DATE:** September 25th, 2026  
Office

**LOCATION:** District Business

**TIME:** 1:00 p.m.

Berlin Middle/High School  
17400 State Route 22  
Cherry Plain, NY 12040

At which time, date and location, all bids will be opened and read aloud.

The completed bid, including all required documentation, must be submitted in a **sealed envelope and clearly marked "Snow Removal"**.

Please submit your bid to the attention of the Facilities Director, Mr. Terry Maher, or his designee, by mail to P. O. Box 259, Berlin, NY 12022 or in person in the District Business Office located within the Berlin Middle/High School, 17400 State Route 22, Cherry Plain, NY 12040.

Fax and/or electronically transmitted bid submittals will not be accepted.

Any person submitting a bid by mail (USPS) or public/private carrier (such as UPS or Federal Express) must assume the risk of any delay in handling of the parcel by employees of these agencies or the school district.

All bids received after the designated time / date / location will be returned unopened.

An option to renew the contract for an additional two (1) year periods of time under the same terms & conditions including pricing shall be available upon the mutual consent of both parties.

The Board of Education of the Berlin Central School District reserves the right to reject any or all bids.

For full bid document, please email Terry Maher at [tmaher@berlincentral.org](mailto:tmaher@berlincentral.org)