



17400 State Route 22, Berlin, NY 12020 | P.O. Box 259 Berlin NY, 12022
 Phone: 518-658-1500

Individualized Home Instruction Plan (IHIP) Checklist

- Child's Name EXAMPLE FORM Age 14 • Child's Grade Level 9th
grade Home District MY TOWN CENTRAL SCHOOL • List of Syllabi, Curriculum Materials,
 Textbooks, or Plan of Instruction in each required subject (see below)

• Quarterly Report Dates:

- 1. _____
- 2. _____
- 3. _____
- 4. _____

- Name(s) of Individuals Providing Instruction: ONLINE PROGRAM PLUS PARENTS Summary of
 required subjects: *(may be used to create and guide kindergarten IHIP, though not required)*

Grades 1 - 6 Total Hours = 900 per year Annual assessment of progress*	Grades 7 & 8 Total Hours = 990 per year Annual assessment of progress*	Grades 9 - 12 Total Hours = 990 per year Annual assessment of progress*
<ul style="list-style-type: none"> • ELA • Reading • Spelling • Writing • Arithmetic • Geography • US History • Science • Health Education • Music • Visual Arts • Physical Education • Bilingual Education or ESL (if needed) <p>*Gr 1-3, Narrative Assessment Gr 4-6, Standardized test or in alternate years, narrative assessment</p>	<ul style="list-style-type: none"> • English (2 units** by the end of grade 8) • History & Geography (2) • Science (2) • Mathematics (2) • Physical Education • Health Education • Art (½) • Music (½) • Practical Arts • Library Skills <p>By End of Grade 8:</p> <ul style="list-style-type: none"> • US History • NYS History • Constitutions of US/NYS <p>*Standardized test or in alternate years, narrative assessment</p>	<ul style="list-style-type: none"> • English (4 units** by the end of grade 12) • Social Studies (4) • Mathematics (2) • Science (2) • Art and/or Music (1) • Health Education (½) • Physical Education (2) • Electives (3) <p>By End of Grade 12:</p> <ul style="list-style-type: none"> • US History (1) • Part. in Government (½) • Economics (½) <p>*Standardized test each year</p>

Additional Instruction in these areas required k-12: Patriotism and Citizenship; Health Education
 Regarding Alcohol, Drug, and Tobacco Use/Misuse; Highway / Traffic / Bike Regulations and Safety; Fire &
 Arson Prevention/Safety

****Units are cumulative. One "UNIT" is equivalent to 6,480 minutes or 108 hours of instruction****

Mail or email completed IHIP to:
 Berlin Central School District
 PO Box 259
 Berlin, NY 12022
 Attn: Geoffrey Proper
gproper@berlincentral.org

Student Name: _____

NOTE: NYS does not recognize a diploma or certificate from an online school regardless of the school's accreditation as evidence of high school completion. As such, each online course is evaluated based on NYS's required Units of Instruction where each Unit is equal to 108 hours of instruction. If the online course does not equal the NYS requirement of 108 hours per Unit of Instruction the family is responsible for providing supplemental instruction in that course.

Subject	Syllabi, Curriculum Materials, Textbooks, or Plan of Instruction SAMPLE for 9th GRADE Student using an ONLINE ACADEMY plus instruction	Units of Instruction grades 7-12, only (1.0 = full-time course; 108 hours)
English 9	Online Academy plus independent reading, library research skills course, and grammar workbook	1.0 unit (60 hours online class and 48 hours parent taught)
Math – Algebra I	Online Academy plus supplemental math workbook	1.0 (same as above)
Social Studies – World History	Online Academy plus 3 library research papers (1 in the fall, winter, and spring) about topics to be determined	1.0 (same as above)
Science – Biology	Online Academy plus weekend program at Environmental Center for fall and spring (5 weekends). Also, spring science project at home.	1.0 (same as above)
PE	Daily exercise routine to vary between bike riding, hiking, YouTube exercise program	0.5 units
Art	Online Academy – studio in art class	0.5 units
Music	Online Academy – music history class (may take this in 10 th grade if the above program is too much this year)	0.5 units
Other	Patriotism and Citizenship; Health Education Regarding Alcohol, Drug, and Tobacco Use/Misuse; Highway / Traffic / Bike Regulations and Safety; Fire & Arson Prevention/Safety	covered

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