



17400 State Route 22, Berlin, NY 12020 | P.O. Box 259 Berlin NY, 12022
 Phone: 518-658-1500

Individualized Home Instruction Plan (IHIP) Checklist

● Child's Name EXAMPLE FORM Age 9 ● Child's Grade Level 4th grade Home District MY TOWN CENTRAL SCHOOL ● List of Syllabi, Curriculum Materials, Textbooks, or Plan of Instruction in each required subject (see below)

● Quarterly Report Dates:

- 1. _____
- 2. _____
- 3. _____
- 4. _____

● Name(s) of Individuals Providing Instruction: ONLINE PROGRAM PLUS PARENTS

Summary of required subjects: (*may be used to create and guide kindergarten IHIP, though not required*)

| Grades 1 - 6 Total Hours = 900 per year Annual assessment of progress* | Grades 7 & 8 Total Hours = 990 per year Annual assessment of progress* | Grades 9 - 12 Total Hours = 990 per year Annual assessment of progress* |
|---|---|---|
| <ul style="list-style-type: none"> ● ELA ● Reading ● Spelling ● Writing ● Arithmetic ● Geography ● US History ● Science ● Health Education ● Music ● Visual Arts ● Physical Education ● Bilingual Education or ESL (if needed) <p>*Gr 1-3, Narrative Assessment Gr 4-6, Standardized test or in alternate years, narrative assessment</p> | <ul style="list-style-type: none"> ● English (2 units** by the end of grade 8) ● History & Geography (2) ● Science (2) ● Mathematics (2) ● Physical Education ● Health Education ● Art (½) ● Music (½) ● Practical Arts ● Library Skills <p>By End of Grade 8:</p> <ul style="list-style-type: none"> ● US History ● NYS History <p>● Constitutions of US/NYS</p> <p>*Standardized test or in alternate years, narrative assessment</p> | <ul style="list-style-type: none"> ● English (4 units** by the end of grade 12) ● Social Studies (4) ● Mathematics (2) ● Science (2) ● Art and/or Music (1) ● Health Education (½) ● Physical Education (2) ● Electives (3) <p>By End of Grade 12:</p> <ul style="list-style-type: none"> ● US History (1) ● Part. in Government (½) ● Economics (½) <p>*Standardized test each year</p> |

Additional Instruction in these areas required k-12: Patriotism and Citizenship; Health Education Regarding Alcohol, Drug, and Tobacco Use/Misuse; Highway / Traffic / Bike Regulations and Safety; Fire & Arson Prevention/Safety

****Units are cumulative. One "UNIT" is equivalent to 6,480 minutes or 108 hours of instruction****

Mail or email completed IHIP to:
 Berlin Central School District
 PO Box 259
 Berlin, NY 12022
 Attn: Geoffrey Proper
gproper@berlincentral.org

Student Name: _____

NOTE: NYS does not recognize a diploma or certificate from an online school regardless of the school's accreditation as evidence of high school completion. As such, each online course is evaluated based on NYS's required Units of Instruction where each Unit is equal to 108 hours of instruction. If the online course does not equal the NYS requirement of 108 hours per Unit of Instruction the family is responsible for providing supplemental instruction in that course.

| Subject | Syllabi, Curriculum Materials, Textbooks, or Plan of Instruction SAMPLE for 4th GRADE Student using an ONLINE ACADEMY plus instruction | Units of Instruction grades 7-12, only (1.0 = full-time course; 108 hours) |
|-----------------------------|---|---|
| ELA and Reading | Online Academy plus independent reading, library research skills course | |
| Writing and Spelling | Online Academy Grammar and Writing, plus spelling workbook and writing journal | |
| Math – Grade 4 | Online Academy plus supplemental math workbook | |
| Geography | Online Academy plus geography of NYS project | |
| Social Studies – US History | Research project of the history of NY plus online academy North American history – pre-colonial to colonial times | |
| Science | Online Academy plus weekend program at Environmental Center for fall and spring (5 weekends). Also, spring science project at home. | |
| PE | Daily exercise routine to vary between bike riding, dog walking, and YouTube exercise program | |
| Art | Online Academy – studio in art class | |
| Music | Online Academy – music history class (may take this in 10 th grade if the above program is too much this year) | |
| Other | Patriotism and Citizenship; Health Education Regarding Alcohol, Drug, and Tobacco Use/Misuse; Highway / Traffic / Bike Regulations and Safety; Fire & Arson Prevention/Safety | covered |

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