



2025-2026 School Year Budget Development Calendar

November 19, 2024 (BOE Meeting)	Present Budget Calendar to BOE for review.
November 2024 – December 2024	<ul style="list-style-type: none"> ➤ Administrative team discusses budget priorities ➤ Preliminary meetings with administrators/departments regarding staffing, budgetary requests, and budget preparation process.
December 17, 2024 (BOE Meeting)	BOE approves 2025-2026 Budget Calendar
December 2024 - January 2025	<ul style="list-style-type: none"> ➤ Review Enrollment Projections, Salary Projections, Budget Assumptions ➤ Develop Preliminary Building and Department Level Budgets
January 21, 2025 (BOE Meeting)	Present Administrative Team’s Budget Priorities & Assumptions to BOE and Public for feedback
February 25, 2025 (BOE Meeting)	<ul style="list-style-type: none"> ➤ Presentation of State & Local Budget Projections ➤ Presentation of Tax Levy Cap Calculation
March 1, 2025	Submit Tax Cap calculation to State Comptroller on or before March 1, 2025
March 18, 2025 (BOE Meeting)	Budget Workshop #1
April 4, 2025	<ul style="list-style-type: none"> ➤ Publish 1st legal notice of Budget Hearing and Budget Vote ➤ Advertise 4 times within 7 weeks of the vote
April 21, 2025	Petitions for BOE Candidates, due by 5 pm (District Office)
April 22, 2025 (BOE Meeting)	<ul style="list-style-type: none"> ➤ Ballot order of BOE candidates drawn by District Clerk ➤ Adoption of 2024-2025 Property Tax Report Card ➤ Budget Workshop #2
April 23 rd , 2025	Transmit Property Tax Report Card to SED (Day following BOE approval, but no later than April 28 th)
May 6, 2025	Final Budget Documents Published & Printed (available at least 7 days before Public Hearing & 14 days before vote)
May 13, 2025 *Special Meeting*	Public Hearing on Proposed Budget (7-14 days before vote)
May 14, 2025 (on or before)	Budget Newsletter Mailed (after Public Hearing, but no later than 6 days before vote)
May 20, 2025	Budget Vote; Board of Education candidate election.

**** Schedule and dates subject to change based on need****