

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Grants Finance, Rm. 510W EB
Albany, New York 12234

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DEC 09 2024

**FINAL EXPENDITURE REPORT FOR A
FEDERAL OR STATE PROJECT
FS-10-F Long Form (09/24)**

Berlin Central School District = Required Field
Business Office

Local Agency Information

Funding Source:	ARP ESSER 3	
Report Prepared By:	Tara Fisher	
Agency Name:	Berlin Central School District	
Mailing Address:	PO Box 259	
	Berlin	NY 12022
	City	State Zip Code

Telephone # of Report Preparer:	518-658-1500 Option 8, Ext 1022	County:	Rensselaer
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E-mail Address:	tfisher@berlincentral.org
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INSTRUCTIONS

- For State grants, final expenditure reports are generally due within 30 days after the grant's end date. Reports for federal projects are generally due within 90 days after the grant's end date. See the Grant Award Notice to verify the due date. However, the Department program office may impose an earlier due date.
- Agencies should use only the FS-10-F Long Form to report actual project expenditures.
- Agencies must maintain complete and accurate records and may be requested to provide additional detail to support reported expenditures.
- All encumbrances must have taken place within the grant's approved funding dates, which can be found on the FS-10 or FS-20 budget form and on the Grant Award Notice.
- The Chief Administrator's Certification on the Final Summary page must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- Submit one report with original signature and one copy directly to Grants Finance, New York State Education Department, Room 510W EB, Albany, NY 12234.
- For special legislative projects, submit one report with original signature and two copies, along with a final program narrative report.
- For additional information, please refer to Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

SALARIES FOR PROFESSIONAL STAFF			
Subtotal - Code 15			\$785,708
Name	Position Title	Beginning and End Dates of Work	Salary Paid
Baker, D	Elem Helping Hands Stipend	7/1/2023-6/30/2024	\$1,404
Hammersmith, E	Community Active Mountaineers Stipend	7/1/2023 - 6/30/2024	\$1,000
Rontey, J	Character Ed Stipend	7/1/2023 - 6/30/2024	\$1,021
Ferullo, A	AP HS	7/1/2023 - 6/30/2024	\$83,835
McFall, Jason	Athletic Director	7/1/2023 - 6/30/2024	\$55,552
Glickman	Lit/Reading	7/1/2023 - 6/30/2024	\$51,243
Lanzillo	Math	7/1/2023 - 6/30/2024	\$64,161
Cozza	School Support Specialist	7/1/2023 - 6/30/2024	\$90,300
DeCarciolo	Social Studies	7/1/2022 - 6/30/2023	\$50,393
DeCarciolo	Social Studies	7/1/2023 - 6/30/2024	\$52,424
Taylor-Shaw, J	Family Liasion Counselor	7/1/2021 - 6/30/2022	\$44,802
Mulvey	Elem	7/1/2022 - 6/30/2023	\$47,500
Mulvey	Elem	7/1/2023 - 6/30/2024	\$51,417
Taylor-Shaw, J	School Counselor	7/1/2022 - 6/30/2023	\$57,035
Cataldo, J	AP ES	7/1/2023 - 6/30/2023	\$77,625
Taylor-Shaw, J	School Counselor	7/1/2023 - 6/30/2024	\$55,996

SALARIES FOR SUPPORT STAFF			
Subtotal - Code 16			\$39,786
Name	Position Title	Beginning and End Dates of Work	Salary Paid
Corsey	COVID Coordinator	7/1/2021 - 6/30/2022	\$15,000
Hammond	COVID Coordinator	7/1/2021 - 6/30/2022	\$15,000
Brooks, Nicole	Summer Teaching Assistant	7/1/2022 - 6/30/2023	\$1,392
Corsey, Michele	Summer Nurse	7/1/2022 - 6/30/2023	\$1,920
Goodermote, Melinda	Summer Teaching Assistant	7/1/2022 - 6/30/2023	\$1,188
Griswold, Sandra	Summer Teaching Assistant	7/1/2022 - 6/30/2023	\$1,220
Hammond, Jean	Summer Nurse	7/1/2022 - 6/30/2023	\$1,440
MacNaughton, Julie	Summer Teaching Assistant	7/1/2022 - 6/30/2023	\$1,238
Smith, Tina	Summer Teaching Assistant	7/1/2022 - 6/30/2023	\$774
Winner, Carol	Summer Teaching Assistant	7/1/2022 - 6/30/2023	\$614

SUPPLIES AND MATERIALS			
Subtotal - Code 45			\$3,032
Purchase Order Date	Vendor	Check or Journal Entry #	Amount Expended
9/12/2024	Underwood Distributing Co.	CK 2958	\$3,032

INDIRECT COST		
A.	Modified Direct Cost Base -- Sum of all preceding subtotals (codes 15, 16, 40, 45, 46, and 80, excluding the portion of each subcontract exceeding \$25,000 and any flow through funds)	\$19,630
B.	Approved Restricted Indirect Cost Rate(%) (enter X.X)	3.0%
C.	Subtotal - Code 90	\$580

For your information, maximum direct cost base = \$828,526.00

To calculate Modified Direct Cost Base, reduce maximum direct cost base by the portion of each subcontract exceeding \$25,000 and any flow through funds.

no approved budget

PURCHASED SERVICES WITH BOCES			
Subtotal - Code 49			\$133,899
Encumbrance Date	Name of BOCES	Check or Journal Entry #	Amount Expended
1/3/2024	Questar III Model School Software 23/24	JE 369	\$33,024
1/3/2024	Questar III School Tool 23/24	JE 369	\$21,954
1/13/2023	Model School Software 22/23	JE 370	\$56,107
1/13/2023	School Tool 22/23	JE 370	\$22,814

EQUIPMENT			
Subtotal - Code 20			\$8,940
Purchase Order Date	Vendor	Check or Journal Entry #	Amount Expended
8/16/2024	Repeat Business Systems	CK 2980	\$5,769
8/16/2024	Repeat Business Systems	CK 2980	\$3,171

