## **Health Office Substitute**

**Position:** 

Health Office Substitute

**Qualifications:** 

Current NYS RN or LPN License NYS Driver's License CPR Certification

## **General Statement of Duties:**

- Substitute in the health office
- Manage medical emergencies.
- Work in a clinical office environment & oversee the health of students, including:
- Sick visits
- Medication administration
- Charting health office visits

## **Starting Salary:**

Per CSEA contract

## **Contact Person**:

Kim Brownell, BMHS Principal kbrownell@berlincentral.org