



P.O. Box 259, Berlin, NY 12022

APPLICATION FOR NON-TEACHING POSITION

Position Desired: _____ Date: _____

Name: _____

Cell/Home
Phone: _____

Social
Security
Number: _____

Home Address: _____

EDUCATION:

	Institution	Location	# of years completed
College	_____	_____	_____
High School	_____	_____	_____
Elementary	_____	_____	_____

EMPLOYMENT HISTORY:

List all career experience in reverse chronological order beginning with your present position. Use additional page if necessary.

Firm & Location	Position	Dates Employed	Years	Telephone
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

REFERENCES:

List the names and addresses of three supervisors (or other persons not relatives) for reference.

Name	Address	Position/Title	Telephone
------	---------	----------------	-----------

Are you willing overtime providing you are paid for it? YES _____ NO _____

Are you interested in substitute work? YES _____ NO _____

Do you possess a valid New York State Driver's License? YES _____ NO _____

Do you own a car? YES _____ NO _____

Would you be willing to have a physical examination at school expense? YES _____ NO _____

Do you have a Rensselaer County Civil Service Rating? YES _____ NO _____

If so, state title of position: _____

Have you ever been convicted of a crime? YES _____ NO _____
If YES, please provide details of the conviction.

Have you ever been convicted of child abuse? YES _____ NO _____

Have you ever been fired from a position? YES _____ NO _____

I hereby affirm that the statements made in this application are true to the best of my knowledge and belief. I hereby grant permission to my former employers to release or communicate information regarding my performance and their perceptions of my employment history to the Berlin Central School District and I do hereby indemnify those employers against any damages or liabilities stemming from the provision of such information.

Signature

Date

An Equal Opportunity/Affirmative Action Employer

In compliance with Title IX of the Education Amendments of 1972, the Board of Education of the Berlin Central School district does not discriminate on the basis of sex, race, color, religion, age or national origin in the educational programs or activities which it operates.