

Berlin Central

School District

*P.O. Box 259
Berlin, New York 12022
(518) 658-1500, Press 8, Ext. 1020*

INVITATION TO BID

The Board of Education of the Berlin Central School District invites sealed bids for the following contractual service(s):

GRASS CUTTING AND TRIMMING

Bids will be received until 3:00 P.M. on Tuesday, April 12th, 2022, in the Business Office located at the Berlin Middle/High School, 17400 State Route 22, Cherry Plain, NY 12040, at which time and place they will be opened and read aloud by the Business Manager or her designee.

The Board of Education reserves the right to waive any informalities in the bidding process, and to reject any or all bids received.

Specifications and bid forms are available from the Executive Secretary to the Superintendent of Schools, Monday through Friday between the hours of 8:00 A.M. and 2:00 P.M.

Attention is called to the requirement that a Non-Collusive Bidding Certificate must accompany each bid.

Bids should be submitted to the Business Office in a sealed envelope, clearly marked on the outside, "**GRASS CUTTING AND TRIMMING BID**". The District's mailing address is provided at the top of this correspondence.

Any person submitting bids by mail or public / private carrier (such as UPS or Federal Express) must assume the risk of any delay in the mail or in the handling of the mail.

All bids received after the designated time will be returned unopened.

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GRASS CUTTING AND TRIMMING BID

Bid Opening: 3:00 PM, Tuesday, April 12th, 2022

Place: Berlin Middle/High School - Business Office
17400 State Route 22
Cherry Plain, NY 12040

SPECIFICATIONS / BID PER EACH:

STEPHENTOWN ELEMENTARY SCHOOL

A. Mow the recreation area and sports field only \$ _____

(Note: to the property line within 25' of the east side of the school building)

B. Trim all areas where mower could not cut \$ _____

BERLIN ELEMENTARY SCHOOL

A. Mow the entire property \$ _____

B. Trim all areas where mower could not cut \$ _____

BERLIN MIDDLE/HIGH SCHOOL

A. Mow the entire property \$ _____

(Note: mowing area will remain the same as in 2021; will exclude the area from near the lower soccer field east to the wood line at the rear of the property including the new upper soccer field and abutting sports facilities, area along the paved access road leading from the parking lot, and the new baseball complex, all associated with the Capital Project. (These areas are being addressed under a separate Bid Proposal entitled RFP - Grass Cutting, Trimming, Infield Skinning & Watering, and Field Lining).

B. Trim all areas where mower could not cut \$ _____

- Mowing should be done according to a schedule provided by the Superintendent of Buildings & Grounds. **Minimum grass height for all sports fields is 3 inches.** Particular attention should be paid to lawn conditions during extreme heat and/or drought. Adjustments may need to be made to the frequency of the mowings during such periods. Total mowings for the season should be between 13 and 20.

- Bid award(s) and pricing will remain in effect from April 27th, 2022 through November 11th, 2022.

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NON-COLLUSIVE BIDDING CERTIFICATION

- a) This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor;
- b) This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for the project, to any other bidder, competitor, or potential competitor;
- c) No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d) The person signing this bid or proposal certifies that he/she has fully informed himself/herself regarding the accuracy of the statements contained in this certification and, under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in his/her behalf.

Signature

Please Print Name

Title

Telephone Number

Mailing Address