



*P.O. Box 259
Berlin, New York 12022
(518) 658-1500, Press 8, Ext. 1020*

INVITATION TO BID

The Board of Education of the Berlin Central School District invites sealed bids for the following contractual service(s):

GRASS CUTTING, TRIMMING, INFIELD SKIN / WATERING and FIELD LINING BID

Bids will be received until 3:00 P.M. on Tuesday, April 12, 2022, in the Business Office located at the Berlin Middle/High School, 17400 State Route 22, Cherry Plain, NY 12040, at which time and place they will be opened and read aloud by the Business Manager or her designee.

The Board of Education reserves the right to waive any informalities in the bidding process, and to reject any or all bids received.

Specifications and bid forms are available from the Executive Secretary to the Superintendent of Schools, Monday through Friday between the hours of 8:00 A.M. and 2:00 P.M.

Attention is called to the requirement that a Non-Collusive Bidding Certificate must accompany each bid.

Bids should be submitted to the Business Office in a sealed envelope, clearly marked on the outside, "**ATHLETIC COMPLEX - GRASS CUTTING, TRIMMING, INFIELD SKIN / WATERING and FIELD LINING BID.**" The District's mailing and delivery address is provided at the top of this correspondence.

Any person submitting bids by mail or public / private carrier (such as UPS or Federal Express) must assume the risk of any delay in the mail or in the handling of the mail.

All bids received after the designated time will be returned unopened.



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**ATHLETIC COMPLEX - GRASS CUTTING, TRIMMING, INFIELD SKIN / WATERING and
FIELD LINING BID**

Bid Opening: 3:00 PM, Tuesday, April 12th, 2022

Place: Berlin Middle/High School - Business Office
17400 State Route 22
Cherry Plain, NY 12040

SPECIFICATIONS / BID PER EACH:

BERLIN MIDDLE/HIGH SCHOOL - ATHLETIC COMPLEX

A. Mow the Entire Property \$ _____

- Mowing area will exclude the area from near the lower soccer field east to the wood line at the rear of the property. Transitioning into 2022, mowing shall include the new upper soccer field and abutting sports facilities, area along the paved access road leading from the parking lot, and the new baseball complex. If any change(s) occur, notification will be made immediately and it will be up to the School District and successful bidder to negotiate a new price per mowing for the remainder of the season.

- Clippings shall be blown off all hardscapes and/or swept-up following each mowing.

B. Trim all areas where mower could not cut \$ _____

- Trimming shall be done as part of each mowing.

- Clippings shall be blown off all hardscapes and/or swept-up following each mowing.

C. Preparing / Watering the Infield Skin and Baselines \$ _____

- Contractor shall prepare the infield skin and baselines for both practice and game usage. Use a screen drag and hand rake to prepare these surfaces prior to any practices and games. Once the infield skin and baselines are raked out, lightly water surfaces to keep infield material in place. The amount of water used is related to how dry the infield mix is. In a perfect situation, the infield mix should have the same moisture content throughout the entire profile. All care of the infield skin and baselines shall be in accordance with standards and criteria established by pertinent athletic associations.

D. Provide Athletic Field Lining Services

\$ _____

- Contractor shall strip athletic fields for both practice and game usage. Fields shall receive new striping for each official game, per the schedule(s) established for each sport. All field markings shall be applied in accordance with standards and criteria established by pertinent athletic associations.

General Criteria:

- Minimum grass height for all sports fields is 3 inches. Recommend lower height of cut to 3 inches, use Ventrac mower (or equal grade equipment),
- Mowing Frequency – Rate of growth indicates frequency of mowing (only mow 1/3 of leaf blade off at each mowing). The Director of Facilities (DOF) may request more specific intervals, if regular mowing practices are not performed by the District.
- Mower blades shall be sharpened on a regular basis and a clean sharp cutting edge shall be maintained for all mowings.
- Mowing Direction - Mow each time in different directions, and rate of growth indicates frequency of mowing (only mow 1/3 of leaf blade off at each mowing).
- Clippings shall not be collected, but rather left on the fields after mowing. If clippings are bunched together, they shall be mowed over multiple times and further dispersed across turf areas.
- Trimming shall be done as part of each mowing. Clippings shall be blown off all hardscapes and/or swept-up following each mowing.
- Preparing / Watering the Infield Skin and Baselines and Providing Athletic Field Lining Services shall be performed in accordance with the criteria set forth above.
- Bid award(s) and pricing will remain in effect from April 27th, 2022 through November 11th, 2022.



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Bid Opening: 3:00 P.M. Tuesday, April 12th, 2022

NON-COLLUSIVE BIDDING CERTIFICATION

- a) This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor;
- b) This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for the project, to any other bidder, competitor, or potential competitor;
- c) No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d) The person signing this bid or proposal certifies that he/she has fully informed himself/herself regarding the accuracy of the statements contained in this certification and, under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in his/her behalf.

Signature

Please Print Name

Title

Telephone Number

Mailing Address