



Berlin

CENTRAL SCHOOL DISTRICT

53 School Street, Berlin, NY 12022 | Phone: 518-658-1500 | Fax: 518-658-0482

Stephen Young, PhD
Superintendent of Schools

Ms. Tracy Kent
Elementary School Principal

December 22, 2020

Dear BES Families,

I hope this message finds your family safe and healthy as we approach the holiday season. I am writing to provide an update regarding the procedures and expectations for remote learning.

At the beginning of the school year, families were asked to make a choice between in person or remote learning for their student(s). This was done to offer families a model that they felt safe and comfortable with. If you would like to make a change to your child's current learning model, I ask that you please contact me to discuss this switch. Our teachers need time to adjust their teaching model and make the necessary arrangements to accommodate the change for each student and their individual needs. Ideally we would ask that you provide us with a one week window to make the change.

If your child is going to be out for a day due to illness or other reason, our teachers need at least a 24 hour notice to provide for remote learning if desired. It is very difficult for teachers to accommodate these changes on the morning of the request. They are working extremely hard to provide multiple models of learning for all students.

As a reminder, if your child is going to be absent (in person or remote) please call the Main Office to notify us. Anyone with questions and/or who needs to report a Covid-19 related health issue should contact the district Covid Coordinator Michele Corsey at mcorsey@berlincentral.org or 518-658-1500, ext. 1061.

Thank you for your support and cooperation as we work together to provide the best education for your student(s).

Sincerely,
Tracy Kent
Principal