

Instructional Technology Plan - Annually - 2016

LEA Information

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A. LEA Information

1. 2014-2015 Student Enrollment

| | Total Enrollment | Pre-K Enrollment | K-2 Enrollment | 3-5 Enrollment | 6-8 Enrollment | 9-12 Enrollment | Ungraded Enrollment |
|--------------------|------------------|------------------|----------------|----------------|----------------|-----------------|---------------------|
| Student Enrollment | 760 | 36 | 128 | 169 | 187 | 232 | 8 |

2. What is the name of the district administrator entering the technology plan survey data?

Karen Capozzi

3. What is the title of the district administrator entering the technology plan survey data?

Other

3a. If the response to question 3 was "Other", please provide the title.

Business Manager

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Instructional Technology Vision and Goals

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B. Instructional Technology Vision and Goals

1. Please provide the district mission statement.

Our mission is to maximize the diverse talents and aspirations of the students; develop student ability to live as responsible and contributing members of society; provide challenging curricula, in quality facilities, by well-trained staff interested in the welfare of the students; coordinate efforts among members of the school and community to foster high expectations and to provide the best opportunity for a successful educational program. Our technology plan purpose is to provide a strategic long-range plan to ensure the effective integration of technology into curricula and instruction through the provision of updated technology, infrastructure, and increased access to technology.

2. Please provide the executive summary of the instructional technology plan, including vision and goals.

The purpose of the technology plan is to provide a strategic long-range plan to ensure the effective integration of technology into curricula and instruction through the provision of updated hardware, software, infrastructure, and increased access to technology. A successful technology plan outlines technology goals including PreK-12 technology learning standards and performance indicators, staff development strategies, benchmarks and timelines, network and telecommunications planning, long-term funding strategy and budget, and assessment and evaluation of the implementation of all the components of the plan. The result of an effective technology plan will be:

- A coordinated ongoing initiative;
- Increased technology integration into classroom lessons;
- Technology literate students with improved academic achievement and preparedness for future endeavors in higher education and/or employment in a technologically driven society.

Rationale

A quality technology plan is essential for ensuring a technologically equipped and competent staff and student body.

A quality plan will:

- Provide ongoing technology upgrades;
- Increase access to technology;
- Contribute to the professional growth of staff in technology;
- Improve quality of education and contribute to increased student achievement.

Beliefs

The entire school community deserves access to updated and efficient technologies.

Technology must be integrated into the curriculum to meet federal and state learning standards across subject areas.

Outreach to the community fosters and strengthens relationships with parents and the community at large.

Technology Plan Goals

The Berlin Central School District has identified the following goals to meet the technological needs of the school community:

- Increase student access to technologies PreK-12;
- Increase utilization of technologies to enhance teaching and learning PreK-12;
- Implement technology integrated curriculum to enhance student learning across subject areas PreK-12;
- Implement software applications and Internet resources to improve student learning through the use of productivity and communication technologies;
- Develop and provide professional development opportunities for all staff to encourage the use and integration of technology in the teaching/learning environment;
- Provide a standardized, reliable, and stable technology environment through the implementation of a replacement schedule of district hardware that will encourage student and personnel usage;
- Budget for and commit adequate financial resources to support technology personnel, hardware, software, and additional equipment;
- Explore and secure resources to support and extend the technologies available to the district.

The District Technology goals will be achieved through the identification of the current environment, proposed upgrades, and a timeline for implementation in the areas of infrastructure, software, staffing, curriculum integration, professional development, and budget. We will evaluate the progress toward our goals and readjust the direction of the technology plan when and where necessary. Designated staff will employ a variety of evaluation approaches on a biannual and annual basis to ensure ongoing assessment and maximum effectiveness of the plan.

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3. **Please summarize the planning process used to develop the instructional technology plan. Please include the stakeholder groups participating and outcomes of the instructional technology plan development meetings.**

BCSD recognizes the National Educational Technology Standards for Students published by the International Society for Technology Education (ISTE). It is the goal of the District to leverage technology aligned with the NYS Common Core Learning Standards and provide resources that will assist teachers to increase student achievement and improve system-wide productivity. As part of this work, we have identified NYS Common Core Learning Standards and performance tasks showcasing the integration of the National Educational Technology Standards for Students (NETS-S) for PreK-12 teachers. Additionally, we have identified a team of stakeholders' districtwide to deliver a comprehensive suite of customized, standards based, and assessment aligned resources. This includes district instructional technology staff, information technology staff, Principals, Superintendent, Business Manager, Teachers, Teaching Assistants, Subject area Coaches, Department Chairs, and Library Media Specialist. This group met six times during the 2014-2015 school year for the discussion, formulation and development of the instructional technology plan. The meeting dates were 9/11/14, 10/9/14, 11/13/14, 2/12/15, 3/12/15, and 5/7/15. The group will meet at least quarterly during the 2016-2017 school year to update the plan again. These dates will be established September 2016.

4. **Please provide the source(s) of any gap between the current level of technology and the district's stated vision and goals.**

- Access Points
- Cabling
- Connectivity
- Device Gap
- Network
- Professional Development
- Staffing
- Other
- No Gap Present

5. **Based upon your answer to question four, what are the top three reasons causing the gap? If you chose "No Gap Present" in question four, please enter N/A.**

- In need of LAN and Wireless upgrade
- In need of greater staffing with advanced technical skills
- In need of increased devices and access points

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Instructional Technology & Infrastructure Inventory

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C. Technology and Infrastructure Inventory

1. Please identify the capacity of the telecommunications line coming into the district network hub. The district's Regional Information Center can provide the district with this information if needed.

- Greater than 10 Gbps
- 10 Gbps
- 1 Gbps - < 10 Gbps
- 100 Mbps - < 1Gbps
- 50 Mbps - < 100 Mbps
- 10 Mbps - < 50 Mbps
- Less than 10 Mbps

2. What is the total contracted Internet bandwidth access for the district? Choose one.

- Greater than 10 Gbps
- 10 Gbps
- 1 Gbps - < 10 Gbps
- 100 Mbps - < 1 Gbps
- 50 Mbps - < 100 Mbps
- 10 Mbps - < 50 Mbps
- Less than 10 Mbps

3. What is the name of the agency or vendor from which the district purchases its primary Internet access bandwidth service?

Fairpoint

4. Please identify the capacity of the telecommunications line coming into the district's school building(s) from the district hub or district data center. The district's Regional Information Center can provide this information if needed

| | Speed in Gpbs or Mpbs |
|------------------|--|
| Minimum Capacity | <ul style="list-style-type: none"> <input type="checkbox"/> Greater than 10 Gbps <input type="checkbox"/> 10 Gbps <input type="checkbox"/> 1 Gbps - < 10Gbps <input type="checkbox"/> 100 Mbps- < 1 Gbps <input type="checkbox"/> 50 Mbps - < 100 Mbps <input checked="" type="checkbox"/> 10 Mbps - < 50 Mbps <input type="checkbox"/> Less than 10 Mbps |
| Maximum Capacity | <ul style="list-style-type: none"> <input type="checkbox"/> Greater than 10 Gbps <input type="checkbox"/> 10 Gbps <input type="checkbox"/> 1 Gbps - < 10Gbps <input type="checkbox"/> 100 Mbps- < 1 Gbps <input type="checkbox"/> 50 Mbps - < 100 Mbps <input checked="" type="checkbox"/> 10 Mbps - < 50 Mbps <input type="checkbox"/> Less than 10 Mbps |

5. Please identify the minimum and maximum circuit speeds at which the classrooms in the district are connected to the school building wiring/network closet.

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| | |
|--|--|
| | Please provide the speed at which classrooms are connected to building wiring/network closet. |
| Minimum Circuit Speed Within a School Building | <input type="checkbox"/> Greater than 10 Gbps <input type="checkbox"/> 10 Gbps <input type="checkbox"/> 1 Gbps - < 10Gbps <input checked="" type="checkbox"/> 100 Mbps- < 1 Gbps <input type="checkbox"/> 50 Mbps - < 100 Mbps <input type="checkbox"/> 10 Mbps - < 50 Mbps <input type="checkbox"/> Less than 10 Mbps |
| Maximum Circuit Speed Within a School Building | <input type="checkbox"/> Greater than 10 Gbps <input type="checkbox"/> 10 Gbps <input type="checkbox"/> 1 Gbps - < 10Gbps <input checked="" type="checkbox"/> 100 Mbps- < 1 Gbps <input type="checkbox"/> 50 Mbps - < 100 Mbps <input type="checkbox"/> 10 Mbps - < 50 Mbps <input type="checkbox"/> Less than 10 Mbps |

6. What are the minimum and the maximum port speeds of the switches that are less than five years old in use in the district?

| | Port speed of switches | Mbps or Gbps |
|------------------------------|------------------------|---|
| Minimum Capacity of Switches | 10 | <input checked="" type="checkbox"/> Mbps <input type="checkbox"/> Gbps |
| Maximum Capacity of Switches | 1 | <input type="checkbox"/> Mbps <input checked="" type="checkbox"/> Gbps |

7. What percentage of the district's wireless protocols are less than 802.11g?

0

8. Do you have wireless access points in use in the district?

- Yes
- No

8a. What percentage of your district's instructional space has wireless coverage?

100

9. Does the district use a wireless controller?

Yes

10. How many computing devices less than five years old are in use in the district?

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| | Number of devices in use that are less than five years old | How many of these devices are connected to the LAN? |
|---|--|---|
| Desktop computers/Virtual Machine (VM) | 88 | 88 |
| Laptops/Virtual Machine (VM) | 57 | 57 |
| Chromebooks | 65 | 65 |
| Tablets less than nine (9) inches with access to an external keyboard | 0 | 0 |
| Tablets nine (9) inches or greater with access to an external keyboard | 0 | 0 |
| Tablets less than nine (9) inches without access to an external keyboard | 0 | 0 |
| Tablets nine (9) inches or greater without access to an external keyboard | 180 | 180 |
| Totals: | 390.00 | 390.00 |

11. What percentage of students with disabilities in the school district, as of the submission date of this technology plan, have assistive technology documented on their Individual Education Plan (IEP)?

10

12. Please describe any additional assistance or resources that, if provided, would enhance the district's ability to improve access to technologies for students with disabilities.

Funding for a comprehensive assistive technology needs assessment, on an individual basis, for all students identified as disabled.

13. How many peripheral devices are in use in the district?

| | Number of devices in use |
|-------------------------|--------------------------|
| Document Cameras | 5 |
| Flat Panel Displays | 20 |
| Interactive Projectors | 0 |
| Interactive Whiteboards | 28 |
| Multi-function Printers | 5 |
| Projectors | 28 |
| Scanners | 1 |
| Other Peripherals | 0 |
| Totals: | 87.00 |

14. If a number was provided for "Other Peripherals" please specify the peripheral device(s) and quantities for each.

N/A

15. Does your district have an asset inventory tagging system for district-owned equipment?

Yes

16. Does the district allow students to Bring Your Own Device (BYOD)?

No

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Instructional Technology & Infrastructure Inventory

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17. **Has the school district provided for the loan of instructional computer hardware to students legally attending nonpublic schools pursuant to Education Law, section 754?**

Not Applicable

18. **What barriers may prevent the district from testing 100% of its grade 3-8 students and NYSAA students on computers by the year 2020?**

- Insufficient number of devices meeting testing requirements
- Lack of reliable Internet service
- Insufficient broadband access
- Inadequate staffing levels
- Insufficient testing spaces
- District does not foresee any barriers
- Other

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Software and IT Support

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D. Software and IT Support

1. What are the operating system(s) in use in the district?

| | Is this system in use? |
|-----------------------------|------------------------|
| Mac OS Version 9 or earlier | No |
| Mac OS 10 or later | Yes |
| Windows XP | No |
| Windows 7.0 | Yes |
| Windows 8.0 or greater | No |
| Apple iOS 7 or greater | Yes |
| Chrome OS | Yes |
| Android | No |
| Other | Yes |

2. Please provide the name of the operating system if the response to question one included "Other."

Windows Server 2003, 2008, 2012

3. What are the web browsers, both available and supported, for use in the district?

| | Web Browsers available and supported for use |
|--------------------------------|--|
| Internet Explorer 7 | No |
| Internet Explorer 8 | No |
| Internet Explorer 9 or greater | Yes |
| Mozilla Firefox | No |
| Google Chrome | Yes |
| Safari (Apple) | Yes |
| Other | No |

4. Please provide the name of the web browser if the response to question three included "Other."

N/A

5. Please provide the name of the Learning Management System (LMS) most commonly used in the district. A Learning Management System (LMS) is a software application for the administration, documentation, tracking, reporting, and delivery of online and blended learning courses.

Schoology

6. Please provide the names of the five most commonly used software programs that support classroom instruction in the district.

Reading Inventory, Math Inventory, IXL, RazKids, CastleLearning

7. Please provide the names of the five most frequently used research databases if applicable.

Infobase Issues and Controversies, Learn 360, BrainPOP, Modern World History Online, Infotrac Databases

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Software and IT Support

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8. Does the district have a Parent Portal?

Yes

8a. Check all that apply to the Parent Portal if the response to question eight is "Yes."

- Attendance
- Homework
- Student Schedules
- Grade Reporting
- Transcripts
- Other

8b. If 'Other' was selected in question eight (a), please specify the other feature(s).

Behavior/Discipline

9. What additional technology-based strategies and tools, besides the Parent Portal, are used to increase parent involvement?

- Learning Management System
- Emergency Broadcast System
- Website
- Facebook
- Twitter
- Other

10. Please list title and Full Time Equivalent (FTE) count (as of survey submission date) of all staff whose primary responsibility is providing technical support. Does not include instructional technology integration FTE time.

| Title | Number of Current FTEs |
|--------------------------|------------------------|
| Microcomputer Technician | 0.90 |
| Microcomputer Technician | 0.90 |
| Network Administrator | 1.00 |
| | 2.80 |

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Curriculum and Instruction

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E. Curriculum and Instruction

1. What are the district's plans to use digital connectivity and technology to improve teaching and learning?

Digital Age Learning Culture

Educational Administrators create, promote, and sustain a dynamic, digital-age learning culture that provides a rigorous, relevant, and engaging education for all students.

- a. Ensure instructional innovation focused on continuous improvement of digital-age learning
- b. Model and promote the frequent and effective use of technology for learning
- c. Provide learner-centered environments equipped with technology and learning resources to meet the individual, diverse needs of all learners
- d. Ensure effective practice in the study of technology and its infusion across the curriculum
- e. Promote and participate in local, national, and global learning communities that stimulate innovation, creativity, and digital age collaboration

Excellence in Professional Practice

Educational Administrators promote an environment of professional learning and innovation that empowers educators to enhance student learning through the infusion of contemporary technologies and digital resources.

- a. Allocate time, resources, and access to ensure ongoing professional growth in technology fluency and integration
- b. Facilitate and participate in learning communities that stimulate, nurture and support administrators, faculty, and staff in the study and use of technology
- c. Promote and model effective communication and collaboration among stakeholders using digital age tools
- d. Stay abreast of educational research and emerging trends regarding effective use of technology and encourage evaluation of new technologies for their potential to improve student learning

2. Does the district's instructional technology plan address the needs of students with disabilities to ensure equitable access to instruction, materials, and assessments?

No

3. Does the district's instructional technology plan address the provision of assistive technology specifically for students with disabilities to ensure access to and participation in the general curriculum?

No

4. Does the district's instructional technology plan address the needs of English Language Learners to ensure equitable access to instruction, materials, and assessments?

Yes

No

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Professional Development

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F. Professional Development

1. Please provide a summary of professional development offered to teachers and staff, for the time period covered by this plan, to support technology to enhance teaching and learning. Please include topics, audience, and method of delivery within your summary.

| Technology Component | Professional Development | Provider |
|---|--|---|
| Computer/ Technology Awareness | Training offered for those staff who have a basic understanding of available technologies and integration expectations Training offered to community members through adult education workshops | Technical staff Computer Lab Assistants Questar III Model Schools District Technology Instructional Coordinator Library Media Specialist |
| Introduction to Profiles for literate students | Overview of document strategies for implementing | Library Media Specialist District Technology Instructional Coordinator District Technology members |
| Curriculum Based Internet | Train staff to integrate Internet resources into the curriculum | District Technology Instructional Coordinator Library Media Specialist Department Chairs |
| Integrating Technology across the Common Core Curriculum | Provide training in how to plan for using technology as a teaching tool for the purpose of developing technology infused lessons | Questar III Model School District Technology Instructional Coordinator Department Chairs Outside Consultants |
| Web Page Authoring In School Tools | Training on development of teacher web page specific to the district | Library Media Specialist District Technology Instructional Coordinator District Turn-Key Trainers |
| Interactive Smart Boards/Promethean Boards, iPads, Laptops, and Tablets | Learn how to use technology to engage students in learning through interactive tools/devices. | Questar III Model School District Technology Instructional Coordinator Library Media Specialist Turn-Key Staff |

2. Please list title and Full Time Equivalent (FTE) count (as of survey submission date) of all staff whose primary responsibility is delivering technology integration training and support for teachers. Does not include technical support.

| Title | Number of Current FTEs |
|--------------------|------------------------|
| CIA | 1.00 |
| Instruct Tech Spec | 2.00 |
| | 3.00 |

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Technology Investment Plan

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G. Technology Investment Plan

- 1. Please list the top five planned instructional technology investments in priority order over the next three years. Infrastructure is considered an instructional technology investment.**

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Technology Investment Plan

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| | Anticipated Item or Service | Estimated Cost | Is Cost One-time, Annual or Both? | Funding Sources May choose more than one source |
|----------------|-----------------------------|----------------|-----------------------------------|---|
| 1 | Broadband | 20,000 | Annual | <input type="checkbox"/> BOCES Co-Ser Purchase <input checked="" type="checkbox"/> District Operating Budget <input type="checkbox"/> District Public Bond <input type="checkbox"/> E-Rate <input type="checkbox"/> Grants <input type="checkbox"/> Instructional Material Aid <input type="checkbox"/> Instructional Resources Aid <input type="checkbox"/> Smart Schools Bond Act <input type="checkbox"/> Other |
| 2. | Staffing | 245,000 | Annual | <input type="checkbox"/> BOCES Co-Ser Purchase <input checked="" type="checkbox"/> District Operating Budget <input type="checkbox"/> District Public Bond <input type="checkbox"/> E-Rate <input type="checkbox"/> Grants <input type="checkbox"/> Instructional Material Aid <input type="checkbox"/> Instructional Resources Aid <input type="checkbox"/> Smart Schools Bond Act <input type="checkbox"/> Other |
| 3. | Wi-Fi | 135,000 | One Time | <input type="checkbox"/> BOCES Co-Ser Purchase <input type="checkbox"/> District Operating Budget <input type="checkbox"/> District Public Bond <input checked="" type="checkbox"/> E-Rate <input type="checkbox"/> Grants <input type="checkbox"/> Instructional Material Aid <input type="checkbox"/> Instructional Resources Aid <input type="checkbox"/> Smart Schools Bond Act <input type="checkbox"/> Other |
| 4. | Desktops | 100,000 | One Time | <input type="checkbox"/> BOCES Co-Ser Purchase <input checked="" type="checkbox"/> District Operating Budget <input type="checkbox"/> District Public Bond <input type="checkbox"/> E-Rate <input type="checkbox"/> Grants <input type="checkbox"/> Instructional Material Aid <input type="checkbox"/> Instructional Resources Aid <input type="checkbox"/> Smart Schools Bond Act <input type="checkbox"/> Other |
| 5. | Laptops | 225,000 | One Time | <input type="checkbox"/> BOCES Co-Ser Purchase <input checked="" type="checkbox"/> District Operating Budget <input type="checkbox"/> District Public Bond <input type="checkbox"/> E-Rate <input type="checkbox"/> Grants <input type="checkbox"/> Instructional Material Aid <input type="checkbox"/> Instructional Resources Aid <input type="checkbox"/> Smart Schools Bond Act <input checked="" type="checkbox"/> Other |
| Totals: | | 725,000.00 | | |

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Technology Investment Plan

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2. If "Other" was selected in question one, for items purchased or for a funding source, please specify.

Funding source not yet identified.

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Status of Technology Initiatives and Community Involvement

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H. Status of Technology Initiatives and Community Connectivity

1. Please check any developments, since your last instructional technology plan, that affect the current status of the technology initiatives.

- Changes in District Enrollment
- Changes in Staffing
- Changes in Funding
- Technology Plan Implementation
- Computer-based Testing
- Catastrophic Event
- Developments in Technology
- Changes in Legislation
- Other
- None

2. In this section, please describe how the district plans to increase student and teacher access to technology, at home and in the community.

Implementation of Google Apps for Education. Working with local government to provide wireless access in other public buildings that are accessible during non-school hours.

3. Please check all locations where Internet service is available to students within the school district's geographical boundaries.

- Home
- Community
- None

3a. Please identify categories of available Internet locations within the community.

Firehouses, libraries, churches

Instructional Technology Plan - Annually - 2016

Instructional Technology Plan Implementation

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I. Instructional Technology Plan Implementation

1. Please provide the timeline and major milestones for the implementation of the technology plan as well as the action plan to integrate technology into curriculum and instruction to improve student learning.

| Current Applications | Proposed Upgrade | Timeline |
|---|--|---------------------------|
| Mandarin Library Automation System: Berlin Jr./Sr. HS & BES | Updates provided annually through contract | Fall 2015, 2016, and 2017 |
| TrackIt! Help Desk and Inventory Management | As updates become available | Fall 2015, 2016, and 2017 |
| Schooltool Student Mgmt. System (Web Based) | Updates provided annually through contract | Fall 2015, 2016, and 2017 |
| Windows 2003 and Windows 2008 Server | Upgrade when new versions become available | Fall 2015, 2016, and 2017 |
| Microsoft Office 2010 | Upgrade when new versions become available | Fall 2015, 2016, and 2017 |
| Microsoft Exchange 2010 | Upgrade when new versions become available | Fall 2015, 2016, and 2017 |
| Finance Manager Accounting Software | Updates provided annually through contract | Fall 2015, 2016, and 2017 |
| Gradekeeper (Electronic Gradebook) | Upgrade when new versions become available | Fall 2015, 2016, and 2017 |
| Smart Board and Promethean Board Software | Upgrade when new versions become available | Fall 2015, 2016, and 2017 |
| Adobe Photoshop | As needed | Fall 2015, 2016, and 2017 |
| Co-Writer/Write Outloud | As needed | Fall 2015, 2016, and 2017 |
| Castle Learning Online | As needed | Fall 2015, 2016, and 2017 |
| Lexia Reading | As needed | Fall 2015, 2016, and 2017 |
| Scholastic SMI | As needed | Fall 2015, 2016, and 2017 |
| Scholastic SRI | As needed | Fall 2015, 2016, and 2017 |
| Snap-n-Read | As needed | Fall 2015, 2016, and 2017 |
| Plan book | As needed | Fall 2015, 2016, and 2017 |
| Brainpop, Learn 360 | As needed | Fall 2015, 2016, and 2017 |
| Library-Online Databases | As needed | Fall 2015, 2016, and 2017 |
| Lexia Reading | As needed | Fall 2015, 2016, and 2017 |
| Google Apps for Education | As needed | Fall 2015, 2016, and 2017 |
| Schoology | As needed | Fall 2015, 2016, and 2017 |

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Monitoring and Evaluation

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J. Monitoring and Evaluation

- Please describe the proposed strategies that the district will use to evaluate, at least twice a year, whether the district’s instructional technology plan is 1) meeting the vision and goals as outlined in the plan and 2) making a positive impact on teaching and learning in the district.**

| Date | Actions | Desired Outcomes |
|-------------------------|---|---|
| Fall 2015, 2016, 2017 | The district is proposing a collaboration with Questar BOCES for the provision of an independent consultant to conduct a review of the district’s instructional technology plan and an evaluation of its effectiveness on improving teaching and learning. | The Technology Committee will use this data to guide planning of professional development and any modifications to purchasing plans, etc. |
| Spring 2016, 2017, 2018 | The district is proposing a collaboration with Questar BOCES for the provision of a secondary review of the district’s instructional technology plan, incorporating in their review the effective integration of technology from teacher APPR’s, student achievement data available through the district’s report card and the technology assessment scores to determine the effectiveness on improving teaching and learning for the year. | The Technology Committee will use this data to start planning professional development and purchasing for the 2016-2017 school year in the summer of 2016. The Technology Committee will also review software purchases in May and June of 2016. Services which are underutilized and/or for which there is no corresponding positive impact on student achievement may be discontinued. In those cases, the Committee will identify and evaluate possible replacement services. The district’s instructional technology plan will be updated annually following this secondary review. |

- Please fill in all information for the policies listed below.**

| | URL | Year Policy Adopted |
|---|---|---------------------|
| Acceptable Use Policy -- AUP | http://www.berlincentral.org/files/_eZCEY_/7334267bcd5071d53745a49013852ec4/6.241-11_Staff_Student_Acceptable_Use_Policy.pdf | 2011 |
| Internet Safety/Cyberbullying* | http://www.berlincentral.org/files/_eZCEY_/7334267bcd5071d53745a49013852ec4/6.241-11_Staff_Student_Acceptable_Use_Policy.pdf | 2011 |
| Parents' Bill of Rights for Data Privacy and Security | http://www.berlincentral.org/files/_2cK mz_/8eb9150e7af1ca903745a49013852ec4/Initial_Parents_Bill_of_Rights_for_Data_Privacy_and_Security.pdf | 2014 |

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Survey Feedback

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K. Survey Feedback

Thank you for submitting your district's instructional technology plan (ITP) survey via the online collection tool. We appreciate the time and effort you have spent completing the ITP survey. Please answer the following questions to assist us in making ongoing improvements to the online survey tool.

1. Was the survey clear and easy to use

Yes

2. Was the guidance document helpful?

Yes

3. What question(s) would you like to add to the survey? Why?

(No Response)

4. What question(s) would you omit from the survey? Why?

(No Response)

5. Other comments.

(No Response)

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Appendices

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Appendices

1. **Upload additional documentation to support your submission**

(No Response)