



Office of the New York State Comptroller  
 New York State and Local Retirement System  
 Employees' Retirement System  
 Police and Fire Retirement System  
 110 State Street, Albany, New York 12244-0001

# Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A  
 (Rev. 8/15)

BE IT RESOLVED, that the Berlin Central School District / 73809 hereby establishes the following standard work days for these titles and (Name of Employer) (Location Code)

will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier-1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>								
District Clerk	8	Mary Grant		33686934	<input type="checkbox"/>	7/1/2018-6/30/2019		<input type="checkbox"/>
Tax Collector	8	Jean Barber		61949137	<input type="checkbox"/>	7/1/2018-6/30/2019		<input type="checkbox"/>
Treasurer	8	Tammy Whitman		41577230	<input type="checkbox"/>	7/1/208-6/30/2019		<input type="checkbox"/>
<b>Appointed Officials</b>								
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>

**SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE**

I, Mary M. Grant, secretary/clerk of the governing board of the Berlin Central School District, of the State of New York, (Name of secretary or clerk) (Circle one) (Name of Employer)

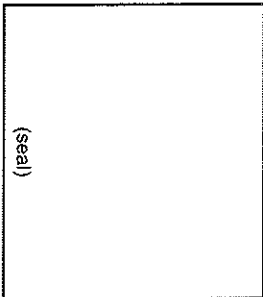
do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 3rd day of July, 2018 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Berlin Central School District On this 3rd day of July, 2018, (Name of Employer)

Mary M. Grant (Signature of the secretary or clerk)

Affidavit of Posting: I, Mary M. Grant, being duly sworn, deposes and says that the posting of the Resolution began on                      (Date) and continued for at least 30 days. That the Resolution was available to the public on the                      (Name of secretary or clerk)

- Employer's website at www.berlincentral.org
- Official sign board at
- Main entrance secretary or clerk's office at





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# Standard Work Day Resolution for Employees\* RS 2418

(Rev. 7/11)

BE IT RESOLVED, that the Berlin Central School District, Location code 73809, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
Building Maintenance Worker	8
Painter	8
Microcomputer Tech - 10 month	6
Microcomputer Tech - 12 month	8
Cook	8
Food Service Worker	6

On this 9th day of July, 2018

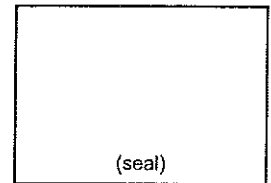
Mary M Grant Date enacted: July 3, 2018  
 (Signature of clerk)

I, Mary M. Grant, clerk of the governing board of the Berlin Central School District,  
 (Name of Employer)

of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 3rd day of July, 2018 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 7 members, and that 6 of such members were present at such meeting and that 6 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto  
 Set my hand and the seal of the  
Berlin Central School District  
 (Name of Employer)



\*To be used for all employees. Please list Elected and Appointed Officials on the form (RS2417-A) Standard Workday and Reporting Resolution for Elected and Appointed Officials.

**See Instructions for Completing Form on Back**



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Title	Standard Work Day (Hrs/day)
Chauffeur	6
Bus Attendant - 10/11 month	6
Dispatcher	8
Mechanic	8
Head Mechanic	8
Custodial Worker	8
Custodian	8
Senior Custodian	8

On this 9th day of July, 2018

Mary M. Grant  
 (Signature of clerk)

Date enacted: July 3, 2018

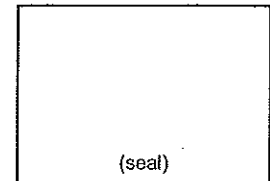
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Title	Standard Work Day (Hrs/day)
Typist - 12 month	8
Senior Typist - 11/12 month	8
Information Processing Specialist	8
Clerk	6
Account Clerk Typist - 12 month	8
Account Clerk - 11/12 month	8
Messenger - 11 month	8
Bus Driver	6

On this 9th day of July, 2018

Mary M Grant  
 (Signature of clerk)

Date enacted: July 3, 2018

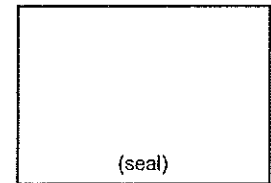
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(Name of Employer)



(seal)

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Title	Standard Work Day (Hrs/day)
Administrator	8
Management Confidential	8
Teachers	7
Monitors	8
Teaching Assistants	6
Health Office Assistants	6
RPN	6
Typist - 10/11 month	6

On this 9th day of July, 2018

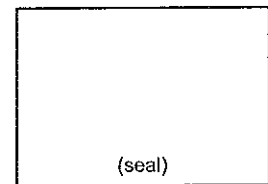
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